



Program/Project Manager, New York

Seeking a Global Software Program Manager to be the “Watson” to our Sherlock Holmes

We're seeking a Program Manager who brings to bear their extraordinary organizational skills and attention to detail to transform our project/program management function into a strategic advantage.

If you've had some exposure to the entertainment industry or digital asset management, and have worked with software solutions, ideally in a cloud environment, you're an ideal candidate. We're seeking a Program Manager who has built, enhanced, improved, evolved, and led a company's project/program management function. We need to fill this role with someone seeking to make a HUGE impact.

Our Program Manager will lead complex, multi-disciplinary projects, ushering projects through the entire lifecycle - managing schedules, identifying risks and clearly communicating goals to project stakeholders globally. Projects often span offices, time zones and continents, and it's up to the Program Manager to keep all the players updated with the project's progress and deadlines.

Visualize a scenario 12 months from now. You're standing at our company's annual award banquet and receiving the 'Employee of the Year' award. You were our HERO this past year. In a short period of time, you've dramatically improved our on-time software delivery, you've put a system in place to ensure 100% accuracy of company-wide information on project status and scheduling, you've effectively integrated our project/program management process with a diverse set of offshore teams and vendors, and you've created a project/program management performance measurement system that is the envy of the competition. You've enabled our project/program management function to be the benchmark by which other companies in both software and cloud environments benchmark their project management success.

You're excited to be joining a company that is revolutionizing media production workflows and asset management for the vast majority of entertainment companies, including Fox, Warner Bros., CBS and Lionsgate. Your 'touch' and 'vision' will influence a product that has a profound impact on the production of movies, TV, and other digital entertainment, impacting the lives of over 200 million people worldwide.

Job Requirements & Responsibilities

- Responsible for on-time and quality delivery of projects/programs for our flagship product CLEAR™ Media ERP & DAX® Production Cloud application, as well as all other software development projects and business process management projects.



- Manage complex projects/programs for technology solutions involving cross-functional teams such as Engineering, Implementation, Test, Support, Services etc. Track multiple project tasks to proactively anticipate problems, while always maintaining a solution oriented approach and a well-balanced perspective around risks and escalations.
- Work with Engineering teams to identify the steps required to deliver complex solutions with quality.
- Lead the estimation and planning phases of all software development projects.
- Maintain an up to date project plan that can be referenced at any time, and manage program budgets.
- Develop complete and well thought out execution plans that incorporate sound contingency planning and risk assessments. Lead meetings to resolve conflicts, facilitate decision making, and drive timely execution. Collaboratively interface with external teams to obtain mutual wins.
- Interact with customers on a regular basis to communicate the progress of the project/program and manage expectations.
- Work with management to develop plans with considerable interdependencies, including contingency plans for dealing with potential or anticipated obstacles and changes.
- Keep goals and schedules highly visible in the organization to ensure that individuals and teams are driven to high levels of productivity. Offer support in areas outside of one's own expertise at times to help a project succeed.
- Working closely with the development team and the Testing team would require you to have solid knowledge of the technology platform used by our customers.
- Manage and continuously improve the project management toolsets, software defect tracking tools, testing reporting tool, sprint planning tool, and all status reporting document libraries.
- Assist in the creation of business requirements and acceptance criteria as needed.
- Apply change, risk and resource management.
- Assess program performance and aim to maximize ROI.
- Additional duties as assigned.
- Project lead/management experience with technology or IT background is a plus.

If you're up to the challenge, send us a copy of your resume with your salary requirements along with a half page write-up of your most significant accomplishments. We believe your accomplishments are much more important than your resume. We will read the half-page write-up first so please keep this in mind when submitting.

About Prime Focus Technologies (PFT)

Prime Focus Technologies (PFT) is the creator of Enterprise Resource Planning (ERP) software, CLEAR™ for the Media & Entertainment (M&E) industry. It offers broadcasters, studios, brands and service providers transformational solutions that help them lower their Total Cost of Operations (TCOP) by automating business processes around content and managing their business of content better.



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PFT works with major M&E companies like Disney, Turner, PBS, 21st Century Fox-owned Star TV, Hearst, Warner Bros., CBS Television Studios, 20th Century Fox Television Studios, Lionsgate, Starz Media (a Lionsgate company), Showtime, A+E Networks, Complex Networks, HBO, IFC Films, FX Networks, Miramax, CNBC Africa, TERN International, Sony Music, Google, YouTube, Novi Digital – Hotstar, Amazon, HOOQ, Viacom’s Voot, Cricket Australia, BCCI, Indian Premier League and The Associated Press.

PFT is the technology subsidiary of Prime Focus, the global leader in M&E industry services. For more information visit: www.primefocustechnologies.com